

## HOW SOON CAN I GET HELP

When the Section 8 Housing Choice Voucher Program at West CAP receives your application and if you are eligible, your name is placed on the waiting list. The Section 8 Housing Choice Voucher Program generally assists (88) households in all of St. Croix and Pierce Counties, except for the city of River Falls, at one given time. As someone leaves the program the next applicant is taken from the waiting list.

It is MOST IMPORTANT to keep the Section 8 Housing Choice Voucher Program informed of any change of address, so we can contact you when your name comes to the top of the waiting list.

## WHEN YOUR NAME COMES TO THE TOP OF THE WAITING LIST

When your name comes to the top of the waiting list you will be notified by letter to come into the office to receive your voucher and attend a tenant briefing (explaining the rules of the program). You will decide whether you can stay in your present rental unit to receive rental assistance, or whether you wish to move. If you want to find another rental, the assistance cannot start until you find a place... You have 60 days to do this.

## APPROVAL OF RENTAL UNITS

The St. Croix & Pierce County Housing Choice Voucher Program does not own any rental properties. You find your own housing from a private landlord. Your portion of the rent may be no more than 40% of your adjusted income upon entering the program and at every move thereafter. All rental units must pass a rent reasonableness evaluation. The Housing Choice Voucher Program cannot approve of a unit if the landlord/owner is the parent, child, grandparent, sister, or brother of any member of the family, unless the Housing Choice Voucher Program determines that approving the unit would provide reasonable accommodation for a family member who is a person with disabilities.

It is a requirement to sign a **ONE-YEAR LEASE** for the first year only.

The purpose of West CAP's Housing Choice Voucher Program is to seek housing opportunities available to lower income residents of St. Croix and Pierce Counties, to be a resource to those in need of affordable housing, and be an information source related to fair, accessible and safe housing.



## **WEST CAP'S PIERCE/ ST. CROIX HOUSING CHOICE VOUCHER PROGRAM**

**525 SECOND STREET  
P.O. BOX 308  
GLENWOOD CITY, WI 54013  
1-800-606-9227**

**ARE YOU HAVING TROUBLE  
PAYING YOUR RENT &  
UTILITIES?  
DO YOU WANT BETTER  
HOUSING?**

**IF YOU ANSWERED “YES”  
THEN CHECK INTO...**

**THE HOUSING CHOICE  
VOUCHER PROGRAM**

**AVAILABLE IN  
ST. CROIX AND PIERCE  
COUNTY**

**The city of River Falls is covered  
by River Falls Housing Authority**

#### **PAYMENT STANDARDS**

**(Depending on your household size)**

- 0 Bedroom \$ 598.00**
- 1 Bedroom \$ 705.00**
- 2 Bedroom \$ 855.00**
- 3 Bedroom \$1119.00**
- 4 Bedroom \$1258.00**

**NOTE:** payment standards equal  
rent plus utilities

### **WHO IS ELIGIBLE**

**In order to be eligible for the Housing Choice Voucher Program you must qualify under the following income eligibility factors:**

### **INCOME GUIDELINES**

**(Updated Annually)**

<b>Family Size</b>	<b>0% - 50%</b>
<b>1</b>	<b>16,500-27,550</b>
<b>2</b>	<b>18,850-31,400</b>
<b>3</b>	<b>21,200-35,350</b>
<b>4</b>	<b>23,550-39,250</b>
<b>5</b>	<b>25,450-42,400</b>
<b>6</b>	<b>27,300-45,550</b>

### **HOW TO APPLY**

**Call West CAP (265-4271 or 1-800-606-9227) for an application.**

**All adult members of the household MUST sign and date the authorization for release of information form in the application.**

### **WHAT IS A VOUCHER**

**The Housing Choice Voucher Program is a federally funded program with the U.S. Department of Housing & Urban Development (HUD).**

**The goal is to provide assistance to persons with renting safe, decent, affordable housing in St. Croix and Pierce County. Persons in the rental assistance program usually pay 30 percent of their income for rent. The Housing Choice Voucher Program pays the balance directly to the landlord.**



**Lori Newton,  
Housing Choice Voucher  
Program Specialist  
715-265-4271 or 800-606-9227**